# REPORT OF THE AUDIT OF THE FORMER PULASKI COUNTY SHERIFF'S SETTLEMENT - 2002 TAXES

**January 6, 2003** 



# CRIT LUALLEN AUDITOR OF PUBLIC ACCOUNTS www.kyauditor.net

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To the People of Kentucky
Honorable Ernie Fletcher, Governor
Robbie Rudolph, Secretary
Finance and Administration Cabinet
Honorable Jim McWhorter, Former Pulaski County Sheriff
Honorable Todd Wood, Pulaski County Sheriff
Members of the Pulaski County Fiscal Court

The enclosed report prepared by Carpenter, Mountjoy & Bressler, P.S.C., Certified Public Accountants, presents the former Pulaski County Sheriff's Settlement - 2002 Taxes as of January 6, 2003.

We engaged Carpenter, Mountjoy & Bressler, P.S.C. to perform the financial audit of this statement. We worked closely with the firm during our report review process; Carpenter, Mountjoy & Bressler, P.S.C. evaluated the former Pulaski County Sheriff's internal controls and compliance with applicable laws and regulations.

Respectfully submitted,

Crit Luallen

**Auditor of Public Accounts** 

Enclosure

#### **EXECUTIVE SUMMARY**

## AUDIT EXAMINATION OF THE FORMER PULASKI COUNTY SHERIFF'S SETTLEMENT - 2002 TAXES

#### **January 6, 2003**

Carpenter, Mountjoy & Bressler, P.S.C. has completed the audit of the Sheriff's Settlement - 2002 Taxes for former Pulaski County Sheriff Jim McWhorter as of January 6, 2003. We have issued an unqualified opinion on the financial statement taken as a whole. Based upon the audit work performed, the financial statement is presented fairly in all material respects.

#### **Financial Condition:**

The former Sheriff collected taxes of \$11,390,558 for the districts for 2002 taxes, retaining commissions of \$400,249 to operate the Sheriff's office. The former Sheriff distributed taxes of \$10,956,420 to the districts for 2002 Taxes. Taxes of \$364 are due to the districts from the former Sheriff and refunds of \$17 are due to the former Sheriff from the taxing districts.

#### **Deposits:**

The former Sheriff's deposits were insured and collateralized by bank securities or bonds.

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Certified Public Accountants and Consultants

To the People of Kentucky
Honorable Ernie Fletcher, Governor
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Honorable Jim McWhorter, Former Pulaski County Sheriff
Honorable Todd Wood, Pulaski County Sheriff
Members of the Pulaski County Fiscal Court

## Independent Auditor's Report

We have audited the former Pulaski County Sheriff's Settlement - 2002 Taxes as of January 6, 2003. This tax settlement is the responsibility of the Pulaski County Sheriff. Our responsibility is to express an opinion on this financial statement based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in the Government Auditing Standards issued by the Comptroller General of the United States, and the Audit Guide for Sheriff's Tax Settlements issued by the Auditor of Public Accounts, Commonwealth of Kentucky. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statement. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1, the Sheriff's office prepares the financial statement on a prescribed basis of accounting that demonstrates compliance with the modified cash basis and laws of Kentucky, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

In our opinion, the accompanying financial statement referred to above presents fairly, in all material respects, the former Pulaski County Sheriff's taxes charged, credited, and paid as of January 6, 2003, in conformity with the modified cash basis of accounting.

To the People of Kentucky
Honorable Ernie Fletcher, Governor
Robbie Rudolph, Secretary
Finance and Administration Cabinet
Honorable Darrell BeShears, Pulaski County Judge/Executive
Honorable Jim McWhorter, Former Pulaski County Sheriff
Honorable Todd Wood, Pulaski County Sheriff
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In accordance with <u>Government Auditing Standards</u>, we have also issued our report dated December 5, 2003, on our consideration of the former Sheriff's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grants. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> and should be read in conjunction with this report in considering the results of our audit.

Respectfully submitted,

Cousenter, Mountag a Busker, PSC

Carpenter, Mountjoy & Bressler, P.S.C.

Audit fieldwork completed - December 5, 2003

# PULASKI COUNTY JIM MCWHORTER, FORMER COUNTY SHERIFF SHERIFF'S SETTLEMENT - 2002 TAXES

January 6, 2003

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				Special				
<u>Charges</u>	Co	unty Taxes	Tax	ing Districts	Sc	hool Taxes	St	ate Taxes
Real Estate	\$	1,060,051	\$	1,173,628	\$	5,780,410	\$	2,555,480
Tangible Personal Property		115,592		148,825		511,788		876,871
Intangible Personal Property								418,094
Bank Shares		21,774						
Fire Protection		963						
Increases Through Exonerations		1,440		1,618		8,672		3,788
Franchise Corporation		38,589		48,822		194,382		
Unmined Coal - 2002 Taxes		1		1		6		2
Oil and Gas Property Taxes		175		194		1,177		423
Limestone, Sand, and Mineral Reserves		557		616		3,737		1,342
Bank Franchises		127,356						
Adjusted to Sheriff's Receipt		(25)		(31)				
Gross Chargeable to Sheriff	\$	1,366,473	\$	1,373,673	\$	6,500,172	\$	3,856,000
<u>Credits</u>								
Exonerations	\$	11,226	\$	10,047	\$	54,808	\$	21,715
Discounts		19,054		18,585		87,404		53,879
Delinquents:								
Transferred To Incoming Sheriff		146,621		142,097		729,046		410,141
Transferred To Incoming Sheriff - Oil		29		32		197		71
Transferred to Incoming Sheriff - Coal		1		1		6		2
Transferred To Incoming Sheriff - LSG		71		79		477		171
Total Credits	\$	177,002	\$	170,841	\$	871,938	\$	485,979
Taxes Collected	\$	1,189,471	\$	1,202,832	\$	5,628,234	\$	3,370,021
Less: Commissions *		50,840	_	51,120		154,776		143,513
Taxes Due	\$	1,138,631	\$	1,151,712	\$	5,473,458	\$	3,226,508
Taxes Paid		1,135,879		1,148,503		5,456,467		3,215,571
Refunds (Current and Prior Year)		2,650		3,105		16,833		10,954
Due Districts or (Refund(s) Due Sheriff)				**				
as of Completion of Fieldwork	\$	102	\$	104	\$	158	\$	(17)

PULASKI COUNTY JIM MCWHORTER, FORMER COUNTY SHERIFF SHERIFF'S SETTLEMENT - 2002 TAXES January 1, 2003 (Continued)

#### \* Commissions:

10% on \$ 10,000 4.25% on \$ 5,752,324 2.75% on \$ 5,628,234

# \*\* Special Taxing Districts:

Library District	\$ 45
Health District	36
Extension District	 23
Due Districts or (Refund(s) Due Sheriff)	\$ 104

### PULASKI COUNTY NOTES TO FINANCIAL STATEMENT

January 6, 2003

#### Note 1. Summary of Significant Accounting Policies

#### A. Fund Accounting

The Sheriff's office tax collection duties are limited to acting as an agent for assessed property owners and taxing districts. A fund is used to account for the collection and distribution of taxes. A fund is a separate accounting entity with a self-balancing set of accounts. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

#### B. Basis of Accounting

The financial statement has been prepared on a modified cash basis of accounting. Basis of accounting refers to when charges, credits, and taxes paid are reported in the settlement statement. It relates to the timing of measurements regardless of the measurement focus.

Charges are sources of revenue which are recognized in the tax period in which they become available and measurable. Credits are reductions of revenue which are recognized when there is proper authorization. Taxes paid are uses of revenue which are recognized when distributions are made to the taxing districts and others.

#### C. Cash and Investments

At the direction of the fiscal court, KRS 66.480 authorizes the Sheriff's office to invest in the following, including but not limited to, obligations of the United States and of its agencies and instrumentalities, obligations and contracts for future delivery or purchase of obligations backed by the full faith and credit of the United States, obligations of any corporation of the United States government, bonds or certificates of indebtedness of this state, and certificates of deposit issued by or other interest-bearing accounts of any bank or savings and loan institution which are insured by the Federal Deposit Insurance Corporation (FDIC) or which are collateralized, to the extent uninsured, by any obligation permitted by KRS 41.240(4).

#### Note 2. Deposits

The former Sheriff maintained deposits of public funds with depository institutions insured by the Federal Deposit Insurance Corporation (FDIC). According to KRS 66.480(1)(d) and KRS 41.240(4), the depository institution should pledge or provide sufficient collateral which, together with FDIC insurance, equals or exceeds the amount of public funds on deposit at all times. In order to be valid against the FDIC in the event of failure or insolvency of the depository institution, this pledge or provision of collateral should be evidenced by an agreement between the Sheriff's office and the depository institution, signed by both parties, that is (a) in writing, (b) approved by the board of directors of the depository institution or its loan committee, which approval must be reflected in the minutes of the board or committee, and (c) an official record of the depository institution. These requirements were met, and as of January 6, 2003 the former Sheriff's deposits were fully insured or collateralized at a 100% level with collateral of either pledged securities held by the former Sheriff's agent in the former Sheriff's name, or provided surety bond which named the former Sheriff as beneficiary/obligee on the bond.

PULASKI COUNTY NOTES TO FINANCIAL STATEMENT January 1, 2003 (Continued)

#### Note 3. Tax Collection Period

#### A. Property Taxes

The real and personal property tax assessments were levied as of January 1, 2002. Property taxes were billed to finance governmental services for the year ended June 30, 2003. Liens are effective when the tax bills become delinquent. The collection period for these assessments was November 30, 2002 through January 6, 2003.

#### B. Unmined Coal Taxes

The tangible property tax assessments were levied as of January 1, 2002. Property taxes are billed to finance governmental services. Liens are effective when the tax bills become delinquent. The collection period for these assessments was November 30, 2002 through January 6, 2003.

#### Note 4. Interest Income

The former Pulaski County Sheriff earned \$7,046 as interest income on 2002 taxes. As of January 6, 2003, the former Sheriff is due a refund in the amount of \$604 from the Common School and \$11 from the Science Hill Independent School district for interest overpaid. Additionally, the former sheriff owes \$570 in interest to his fee account.

# REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF THE FINANCIAL STATEMENT PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS



The Honorable Darrell BeShears, Pulaski County Judge/Executive Honorable Jim McWhorter, Former Pulaski County Sheriff Honorable Todd Wood, Pulaski County Sheriff Members of the Pulaski County Fiscal Court

Report On Compliance And On Internal Control
Over Financial Reporting Based On An Audit Of The Financial
Statement Performed In Accordance With Government Auditing Standards

We have audited the former Pulaski County Sheriff's Settlement - 2002 Taxes as of January 6, 2003, and have issued our report thereon dated December 5, 2003. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in <u>Government Auditing Standards</u> issued by the Comptroller General of the United States.

#### Compliance

As part of obtaining reasonable assurance about whether the former Pulaski County Sheriff's Settlement - 2002 Taxes as of January 6, 2003 is free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under <u>Government Auditing Standards</u>.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the former Pulaski County Sheriff's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statement and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statement being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

Report On Compliance And On Internal Control Over Financial Reporting Based On An Audit Of The Financial Statement Performed In Accordance With Government Auditing Standards (Continued)

This report is intended solely for the information and use of management and is not intended to be and should not be used by anyone other than the specified parties.

Respectfully submitted,

Carpenter, Mountjoy & Bressler, PSC.

Audit fieldwork completed - December 5, 2003